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18 September 1984

## MEMORANDUM FOR THE RECORD

SUBJECT: General Services Administration Meeting - 17 September 1984

1. A meeting was held at the General Services Administration (GSA) Central Office on this date to discuss congressional interest in the final bid package for Headquarters Expansion. A list of attendees is attached.

2. Messrs. Dave Wynn and Walt Huber, GSA, related the conversations that had occurred at a meeting during the preceding week with staff members of the House Select Committee on Small Business. Attending that meeting were representatives of GSA, the Small Business Administration (SBA), and Committee staffers. The mood was described as belligerent, with GSA being accused of not doing enough to involve small and disadvantaged business participation in the first two major contracts. The belligerence was from the staffers. Mr. Huber stated that SBA representatives sat quietly through the meeting.

3. GSA representatives stated that the end result was to pressure GSA to treat the entire final construction contract as a small business set aside. GSA agreed to provide a technical requirements document to the SBA and allow them several weeks to present GSA with a qualified bidder. If such a bidder is provided and GSA finds no problem with the suggested firm(s), then the contract would become a negotiated procurement rather than a competitively bid procurement.

4. GSA representatives stated that the purpose of this meeting was to advise the Agency of these developments and to request assistance in preparing the technical requirements document for SBA. In the general discussion of this development, it was agreed that the Agency had only two options at this time, i.e., cooperate with GSA or withhold final funding and explore alternative contracting mechanisms. Detailed discussions covered the potential problems associated with writing a requirements document that does not jeopardize the competitive bidding that may be required and incorporating provisions in the requirements document that guarantee that any recommended SBA candidate has the resources and experience felt necessary to meet the Agency's operational requirements.

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5. Agency representatives agreed to draft a technical requirements document and submit it to GSA for discussion within several days. Mr. Huber stated that the Commerce Business Daily advertisement that had been submitted to GSA for publication was being held pending resolution of this issue.



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Chief, New Building Project Office, OL

Attachment

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ATTENDEES

General Services Administration

Walt Huber, Acting Director, Design & Construction Division,  
National Capital Region

Jim Bernard, Director, Contract Division, National Capital Region

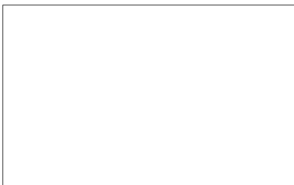
Dave Davis, Minority Contracts Officer, Contract Division,  
National Capital Region

Calvin Snowden, Acting Director, Office of Small & Disadvantaged  
Business Utilization, Central Office

John Wynn, Deputy Director, Office of Small & Disadvantaged Business  
Utilization, Central Office

Art Carlucci, CIA Project Manager, National Capital Region

Central Intelligence Agency



Chief, New Building Project Office, OL

Deputy Chief, New Building Project Office, OL

, Deputy Chief, Procurement Management Staff, OL

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